Daily Bread

MINISTRIES

700 W. Houston St. San Antonio, Tx. 78207
210-223-4707 (Office) 210-223-1405 (Fax)

"A generous man will himself be blessed, for he shares his food with the poor." Proverbs 22:9 NIV

Application Form

Please print and fill out completely.

Name of organization:_____ Pastor/Director:_____
(As filed with State)

Address:_____ City/State:_____ ZIP: _____

Organization Phone #: _____ Ext: _____ Fax: _____

Applicants Name: _____ Title: _____ Phone #: _____

Address (If different from above): _____ City/State:_____ ZIP: _____

Name of Food Service Director (If applicable):_____Phone #:_____ Ext:_____

Please provide the following for all representatives authorized to pick up food for your organization:

Name:_____ Address:_____ Phone #:_____

Name:_____ Address:_____ Phone #:_____

Name:_____ Address:_____ Phone #:_____

Briefly describe the Ministry/Program for which you need food. Include approximate number of needy families/individuals you will serve, and what type of compassion outreach occurs.

_____

_____

_____

_____

Please attach Governmental paperwork to prove status as a church or a 501(c)(3) nonprofit.

FOR DBM OFFICE USE ONLY:
Approved by: _____ Comments:
Disapproved by: _____

Daily Bread Ministries' Registration Policies

Recipient organizations agree:

1. **That food an organization receives from Daily Bread Ministries is given in good faith and the recipient organization will not hold any party responsible (either Daily Bread Ministries or the food company donor) for injuries or sickness that may result from consumption of food donations.**
2. **The sole allowable use of food/goods received from Daily Bread Ministries is for the care of the needy.**
3. **They WILL NOT SELL OR TRADE food or any other items received from Daily Bread Ministries (DBM) upon penalty of TERMINATION FROM THE PROGRAM. DBM donated food or goods MUST NOT be used for any kind of fund raising event (i.e. sporting event, rummage sale, walkathon, or bake sale).**
4. **They will provide adequate storage, refrigeration and freezer space to ensure the integrity of food until used: a) food must be stored at least three inches off the floor. No food is to be stored at ground level; b) Thermometers need to be kept in each refrigerator and freezer to ensure appropriate temperature; c) Food products may not be stored with non-food products; d) Food should be kept organized and in a sanitary environment; e) Storage site must be in a controlled temperature setting with heat and air; f) Proper pest control must be maintained at all time.**
5. **They will not solicit donations from anyone receiving the donated food/goods.**
6. **To distribute food/goods without discrimination or preference in regard to race, gender, age, political belief, religion, sexual preference, or disability. a) Churches may conduct religious activity in connection with services provided, however, the activity may not be discriminatory to the client. b) In no case may attendance be required for a political event. c) Church membership may not be a requirement to receive food.**
7. **They may use DBM donated non-food items (i.e. cleaning supplies and paper goods) if they relate to the mission of caring for the needy.**
8. **Their representative(s) will not violate DBM property by opening boxes, sorting through unprocessed goods, removing food or other items from the warehouse or going into restricted areas without DBM authorization.**
9. **To not solicit Daily Bread Ministries' food/goods donors.**
10. **To provide a copy of their organization's IRS 501(c)(3) charitable tax exemption or show that it has met the IRS criteria of a church.**
11. **All their representatives are to make appointments on time and to accept food "as is" understanding that no food may be returned and that some items require further gleaning.**
12. **To notify DBM in writing regarding any changes of their organization's Pastor/Director or pick up representatives as well as any address or phone number changes.**
13. **To keep adequate records of their food/goods distributions program(s) and provide monthly reports to Daily Bread Ministries. (i.e. number of families/individuals served, schedule(s) and location(s) of distributions.)**
14. **To be visited by Daily Bread Ministries' representatives every one to two years for a compliance review.**
15. **To encourage volunteer opportunities and to seek ways to network with other area churches or organizations to better serve the needs of the community.**
16. **No Partnership exists between Recipients and Daily Bread Ministries.**
17. **Any issues with Daily Bread Ministries or other recipient organizations should be submitted in writing and addressed to the President of DBM. The letter should include verifiable facts and a recommendation for resolution. DBM will respond to the issue in a timely manner.**
18. **To comply with all the polices herein, written, implied, and verbally expressed, to keep in good standing with Daily Bread Ministries and the Department of Health both local and state.**

As the authorized representative of my organization _____

(Organization's Name)

I have read and agree to ensure my organization will comply with the above stated policies and I acknowledge that I have received a copy of this document.

_____ on _____

(Signature of Senior Pastor/Director) (Date)

DBM Rep. Int.:_____

OPERATION BLESSING
INTERNATIONAL

Product Stewardship Commitment

Product donated to Operation Blessing

- May not be priced, sold, bartered, or exchanged for cash, other products, services or considerations with any individual or group as a strict condition of such donation.

- May not be used for fundraisers, flea markets, thrift store sales or food share cooperative programs.

- Is never to be shipped internationally for any reason.

- Product may not be given to individuals by the case. Example: You cannot give a case of drinks to Mr. Smith.

The policy of Operation Blessing is to aggressively protect its food donors from the downstream sale, barter or exchange of donated items. We expect our outreach "partners" such as Daily Bread Ministries and their associated agencies like you to abide by this policy and to report partners and/or agencies that do not comply.

Operation Blessing takes such reports very seriously. All reports are investigated and appropriate action is taken regarding any partner who barters, sells or exchanges donated product, to include the elimination of any such partner from the distribution list of Operation Blessing.

Partnering organizations should realize that violation of this policy can result in companies' no longer donating food and relief supplies to Operation Blessing International.

Please report any violations of this policy to Daily Bread Ministries at (210) 223-4707.

I have read and understood the conditions of this policy and will comply with them.

Signature_____ Print Name_____

Organization_____ Date _____